**4th SC & QAC Meeting**

**Berlin, Germany**

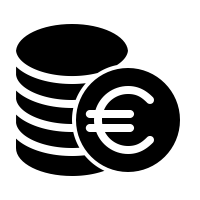
**October31st-November2nd, 2019**

**of the Erasmus+ project 586304-EPP-1-2017-BA-EPPKA2-CBHE-JP**

**Western Balkans Urban Agriculture Initiative – BUGI**

**Preliminary Agenda**

|  |  |  |
| --- | --- | --- |
| When | What | Where |
| Oct31st | **Arrival** |  |
| All day | Individual arrivals to Berlin | From … to Berlin |
|  |  |  |
| Nov1st | **SC & QAC Meeting in Berlin** |  |
| 09:00 | Welcome and general organization of the meeting (*Bernd Pölling or Wolf Lorleberg and Pakeza Drkenda*) | Haus der Land- und Ernährungswirtschaft, Claire-Waldoff-Straße 7, Berlin |
| 09:15 | **Report on the Activities between two meetings**  (*Pakeza Drkenda, UNSA*) |
| 10:00 | **Project Partners Presentations of Activities**  *(partners’ coordinators, 5 minutes each)* |
| 10:45 | **Coffee Break** |
| 11:00 | **WP Leaders Reports**  *(SWUAS, UNIBO, UL, UNSA)* |
| 12:00 | **QAC Report** |
| 12:30 | Lunch |  |
| 14:00 | **Discussion on EACEA Assessment, Comments and Recommendations of the Technical Implementation Report of the BUGI Project**  *(all participants)* | Haus der Land- und Ernährungswirtschaft, Claire-Waldoff-Straße 7, Berlin |
| 15:00 | **Collaboration with LANDS Project**  *(Pakeza Drkenda)* |
| 15:15 | **Information on Cluster Meeting in Albania**  *(Mentor Thaqi)* |
| 15:30 | **QAC Recommendations**  *(QAC)* |
| 15:45 | **Plan of Further Activities**   * WP/Project timelines * Date and place of the next meeting |
| 16:15 | **Final Discussion and Conslusions** |  |
| 17:00 | **Closure of the meeting** |  |
|  |  |  |
| Nov 2nd | **Departure** |  |
| All day | Individual departure home | From Berlin to … |



**Expected additional costs**

**related to the meeting**

* Local transportation:
  + daily ticket in Berlin 7 € (valid until 3 a.m.)
  + 48 hours transportation ticket in Berlin 16.90 €

(more information at <https://shop.bvg.de/index.php/tickets>)

* Lunch
  + All lunches can be organized individually