# Internal evaluation questionnaire: WP LEADERS AND COORDINATOR SELF -EVALUATION

1. Page 1

| **1. Partner** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | UNSA | |  | | --- | |  | | 18.18% | 2 |
| 2 | UNMO | |  | | --- | |  | | 9.09% | 1 |
| 3 | UDG | |  | | --- | |  | | 9.09% | 1 |
| 4 | UHZ | |  | | --- | |  | | 9.09% | 1 |
| 5 | UP | |  | | --- | |  | | 9.09% | 1 |
| 6 | UNIBO | |  | | --- | |  | | 18.18% | 2 |
| 7 | SWUAS | |  | | --- | |  | | 9.09% | 1 |
| 8 | UL | |  | | --- | |  | | 18.18% | 2 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 4.64 | Std. Deviation: | 2.5 | Satisfaction Rate: | 51.95 | | Variance: | 6.23 | Std. Error: | 0.75 |  | | | | | answered | 11 |
| skipped | 0 |

| **2. WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | WP1 | |  | | --- | |  | | 18.18% | 2 |
| 2 | WP2 | |  | | --- | |  | | 18.18% | 2 |
| 3 | WP3 | |  | | --- | |  | | 18.18% | 2 |
| 4 | WP4 | |  | | --- | |  | | 9.09% | 1 |
| 5 | WP5 | |  | | --- | |  | | 27.27% | 3 |
| 6 | WP6 | |  | | --- | |  | | 9.09% | 1 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.36 | Std. Deviation: | 1.67 | Satisfaction Rate: | 47.27 | | Variance: | 2.78 | Std. Error: | 0.5 |  | | | | | answered | 11 |
| skipped | 0 |

| **3. Your role in WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | Leader | |  | | --- | |  | | 54.55% | 6 |
| 2 | Co leader | |  | | --- | |  | | 45.45% | 5 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 1.45 | Std. Deviation: | 0.5 | Satisfaction Rate: | 45.45 | | Variance: | 0.25 | Std. Error: | 0.15 |  | | | | | answered | 11 |
| skipped | 0 |

2. Page 2

| **4. I have a clear idea of what are the expected activities and results from this WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree |  | 0.00% | 0 |
| 3 | I neither agree nor disagree |  | 0.00% | 0 |
| 4 | I agree | |  | | --- | |  | | 72.73% | 8 |
| 5 | I fully agree | |  | | --- | |  | | 27.27% | 3 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 4.27 | Std. Deviation: | 0.45 | Satisfaction Rate: | 81.82 | | Variance: | 0.2 | Std. Error: | 0.13 |  | | | | | answered | 11 |
| skipped | 0 |

| **5. The work plan agreed for this WP is feasible** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree |  | 0.00% | 0 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 18.18% | 2 |
| 4 | I agree | |  | | --- | |  | | 81.82% | 9 |
| 5 | I fully agree |  | 0.00% | 0 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.82 | Std. Deviation: | 0.39 | Satisfaction Rate: | 70.45 | | Variance: | 0.15 | Std. Error: | 0.12 |  | | | | | answered | 11 |
| skipped | 0 |

| **6. The results and outcomes expected by this WP are feasible** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree |  | 0.00% | 0 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 9.09% | 1 |
| 4 | I agree | |  | | --- | |  | | 72.73% | 8 |
| 5 | I fully agree | |  | | --- | |  | | 18.18% | 2 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 4.09 | Std. Deviation: | 0.51 | Satisfaction Rate: | 77.27 | | Variance: | 0.26 | Std. Error: | 0.16 |  | | | | | answered | 11 |
| skipped | 0 |

| **7. The tasks are well distributed among partners** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree |  | 0.00% | 0 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 18.18% | 2 |
| 4 | I agree | |  | | --- | |  | | 72.73% | 8 |
| 5 | I fully agree | |  | | --- | |  | | 9.09% | 1 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.91 | Std. Deviation: | 0.51 | Satisfaction Rate: | 72.73 | | Variance: | 0.26 | Std. Error: | 0.16 |  | | | | | answered | 11 |
| skipped | 0 |

| **8. All partners actively contribute to this WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree | |  | | --- | |  | | 9.09% | 1 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 36.36% | 4 |
| 4 | I agree | |  | | --- | |  | | 54.55% | 6 |
| 5 | I fully agree |  | 0.00% | 0 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.45 | Std. Deviation: | 0.66 | Satisfaction Rate: | 61.36 | | Variance: | 0.43 | Std. Error: | 0.2 |  | | | | | answered | 11 |
| skipped | 0 |

| **9. All partners have a clear idea of what are the expected activities and results of this WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree | |  | | --- | |  | | 9.09% | 1 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 27.27% | 3 |
| 4 | I agree | |  | | --- | |  | | 45.45% | 5 |
| 5 | I fully agree | |  | | --- | |  | | 18.18% | 2 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.73 | Std. Deviation: | 0.86 | Satisfaction Rate: | 68.18 | | Variance: | 0.74 | Std. Error: | 0.26 |  | | | | | answered | 11 |
| skipped | 0 |

| **10. All partners know what are their respective tasks and roles in this WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree |  | 0.00% | 0 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 45.45% | 5 |
| 4 | I agree | |  | | --- | |  | | 36.36% | 4 |
| 5 | I fully agree | |  | | --- | |  | | 18.18% | 2 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.73 | Std. Deviation: | 0.75 | Satisfaction Rate: | 68.18 | | Variance: | 0.56 | Std. Error: | 0.23 |  | | | | | answered | 11 |
| skipped | 0 |

| **11. All partners regularly communicate with me and among each others on this WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree | |  | | --- | |  | | 27.27% | 3 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 36.36% | 4 |
| 4 | I agree | |  | | --- | |  | | 36.36% | 4 |
| 5 | I fully agree |  | 0.00% | 0 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.09 | Std. Deviation: | 0.79 | Satisfaction Rate: | 52.27 | | Variance: | 0.63 | Std. Error: | 0.24 |  | | | | | answered | 11 |
| skipped | 0 |

| **12. All partners usually consult me in case of problems and delay** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree | |  | | --- | |  | | 18.18% | 2 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 36.36% | 4 |
| 4 | I agree | |  | | --- | |  | | 45.45% | 5 |
| 5 | I fully agree |  | 0.00% | 0 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.27 | Std. Deviation: | 0.75 | Satisfaction Rate: | 56.82 | | Variance: | 0.56 | Std. Error: | 0.23 |  | | | | | answered | 11 |
| skipped | 0 |

| **13. I gave (I’m going to give) partners with clear instructions and guidelines on activities, roles, tasks and expected results of this WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree |  | 0.00% | 0 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 9.09% | 1 |
| 4 | I agree | |  | | --- | |  | | 81.82% | 9 |
| 5 | I fully agree | |  | | --- | |  | | 9.09% | 1 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 4 | Std. Deviation: | 0.43 | Satisfaction Rate: | 75 | | Variance: | 0.18 | Std. Error: | 0.13 |  | | | | | answered | 11 |
| skipped | 0 |

| **14. I regularly send to partners emails and communications about approaching deadlines and activities, as to help them in planning the work** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree | |  | | --- | |  | | 9.09% | 1 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 27.27% | 3 |
| 4 | I agree | |  | | --- | |  | | 45.45% | 5 |
| 5 | I fully agree | |  | | --- | |  | | 18.18% | 2 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.73 | Std. Deviation: | 0.86 | Satisfaction Rate: | 68.18 | | Variance: | 0.74 | Std. Error: | 0.26 |  | | | | | answered | 11 |
| skipped | 0 |

| **15. I regularly ask partners to inform me on the state of advancement of the activities they are carrying out within this WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree | |  | | --- | |  | | 18.18% | 2 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 18.18% | 2 |
| 4 | I agree | |  | | --- | |  | | 63.64% | 7 |
| 5 | I fully agree |  | 0.00% | 0 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.45 | Std. Deviation: | 0.78 | Satisfaction Rate: | 61.36 | | Variance: | 0.61 | Std. Error: | 0.24 |  | | | | | answered | 11 |
| skipped | 0 |

| **16. I feel that my work is appreciated by partners and by the coordinator** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree |  | 0.00% | 0 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 27.27% | 3 |
| 4 | I agree | |  | | --- | |  | | 54.55% | 6 |
| 5 | I fully agree | |  | | --- | |  | | 18.18% | 2 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.91 | Std. Deviation: | 0.67 | Satisfaction Rate: | 72.73 | | Variance: | 0.45 | Std. Error: | 0.2 |  | | | | | answered | 11 |
| skipped | 0 |

| **17. I’m satisfied with the quality of outcomes and the results achieved so far within this WP** | | | | |
| --- | --- | --- | --- | --- |
|  | | | **Response Percent** | **Response Total** |
| 1 | I don’t agree at all |  | 0.00% | 0 |
| 2 | I don’t agree |  | 0.00% | 0 |
| 3 | I neither agree nor disagree | |  | | --- | |  | | 27.27% | 3 |
| 4 | I agree | |  | | --- | |  | | 72.73% | 8 |
| 5 | I fully agree |  | 0.00% | 0 |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Analysis** | Mean: | 3.73 | Std. Deviation: | 0.45 | Satisfaction Rate: | 68.18 | | Variance: | 0.2 | Std. Error: | 0.13 |  | | | | | answered | 11 |
| skipped | 0 |

3. Page 3

| **18. Did you encounter any problem in the last period? Please describe with clear reference to the WP and the tasks concerned. Please also explain how did you solve them or how do you plan to solve them** | | | |
| --- | --- | --- | --- |
|  | | **Response Percent** | **Response Total** |
| 1 | Open-Ended Question | 100.00% | 11 |
| |  |  |  | | --- | --- | --- | | 1 | [13/06/18 7:00AM ID: 87905342](file:///C:\survey\results\responses\id\454497%3fu=87905342) | Cooperation with the project coordinator intensified and allowed to reach a common vision about the priorities and the tasks for the overall project and the next reporting period. | | 2 | [13/06/18 7:31AM ID: 87907058](file:///C:\survey\results\responses\id\454497%3fu=87907058) | - delays in WP1 | | 3 | [13/06/18 7:34AM ID: 87906758](file:///C:\survey\results\responses\id\454497%3fu=87906758) | WP3 in its large part relates to equipement purcahse which is done by Balkan partners individually and in connection with the project coordinator. Which is why WP coordinator has limited role with respect to some of the Wp3 tasks. Other task are yet to start and were discussed at the SM meeting. | | 4 | [13/06/18 8:22AM ID: 87909292](file:///C:\survey\results\responses\id\454497%3fu=87909292) | At the beginning of the work, we had some problems with communication. I think that we will solve the problem by identifying one operative person for each WB HEis. | | 5 | [13/06/18 9:20AM ID: 87911005](file:///C:\survey\results\responses\id\454497%3fu=87911005) | No, problem in last period. | | 6 | [17/06/18 9:49PM ID: 88196920](file:///C:\survey\results\responses\id\454497%3fu=88196920) | For the time being i did not face any problem in the WP 2, although, we are still at the initial state of the project. | | 7 | [28/06/18 10:32AM ID: 88999331](file:///C:\survey\results\responses\id\454497%3fu=88999331) | No problems so far | | 8 | [28/06/18 1:53PM ID: 89018493](file:///C:\survey\results\responses\id\454497%3fu=89018493) | No | | 9 | [29/06/18 8:46AM ID: 89070574](file:///C:\survey\results\responses\id\454497%3fu=89070574) | Some partners do not respect EACEA payment framework. | | 10 | [03/07/18 9:40AM ID: 89320359](file:///C:\survey\results\responses\id\454497%3fu=89320359) | WP5 Slow communication. WP5 slow engagement of partners On SC meeting in Bologna, partners results were presented with the aim to facilitate WP work | | 11 | [11/07/18 6:19AM ID: 89897630](file:///C:\survey\results\responses\id\454497%3fu=89897630) | Runs due to delays in project implementation, and delays in delivery of needed activity materials such as surveys and reports. Slow maintain of adequate information flows to indicate achievement of detailed performance targets. Not enough coordination among staff operating project. Implementing different projects in the same time with limited staff capacity and lack of time. Lack of training of personnel needed for completion and operation of projects activities. | | | | |
|  | | answered | 11 |
| skipped | 0 |

| **19. Is there anything you would like to change / improve / bu different? Please explain with clear reference to the WP concerned.** | | | |
| --- | --- | --- | --- |
|  | | **Response Percent** | **Response Total** |
| 1 | Open-Ended Question | 100.00% | 11 |
| |  |  |  | | --- | --- | --- | | 1 | [13/06/18 7:00AM ID: 87905342](file:///C:\survey\results\responses\id\454497%3fu=87905342) | Simplify the procedure as much as e can. | | 2 | [13/06/18 7:31AM ID: 87907058](file:///C:\survey\results\responses\id\454497%3fu=87907058) | - to be committed to deadlnes (WP1) | | 3 | [13/06/18 7:34AM ID: 87906758](file:///C:\survey\results\responses\id\454497%3fu=87906758) | The taskthat are yet to start and were discussed at the SM meeting will need tighter collaboration between WP memebrers in order to be completed as planned. | | 4 | [13/06/18 8:22AM ID: 87909292](file:///C:\survey\results\responses\id\454497%3fu=87909292) | We are working to improve communication. | | 5 | [13/06/18 9:20AM ID: 87911005](file:///C:\survey\results\responses\id\454497%3fu=87911005) | / | | 6 | [17/06/18 9:49PM ID: 88196920](file:///C:\survey\results\responses\id\454497%3fu=88196920) | Actually things are moving well. I do expect to continue in the same way and would like to encourage all partners in a fruitful cooperation during the whole project life. | | 7 | [28/06/18 10:32AM ID: 88999331](file:///C:\survey\results\responses\id\454497%3fu=88999331) | I would suggest live meetings to be held, skype conference or similar | | 8 | [28/06/18 1:53PM ID: 89018493](file:///C:\survey\results\responses\id\454497%3fu=89018493) | No | | 9 | [29/06/18 8:46AM ID: 89070574](file:///C:\survey\results\responses\id\454497%3fu=89070574) | Communication with partners to be improved | | 10 | [03/07/18 9:40AM ID: 89320359](file:///C:\survey\results\responses\id\454497%3fu=89320359) | WP5, all partners should have more freedom to publish WP5 data e.g. facebook | | 11 | [11/07/18 6:19AM ID: 89897630](file:///C:\survey\results\responses\id\454497%3fu=89897630) | Improve planning, administrative and technical capacity, creation of project identification units, better coordination and distribution of responsibility to project implementation staff. | | | | |
|  | | answered | 11 |
| skipped | 0 |

| **20. Other comments (please highlight here if there are discrepancy in the team about any answer above).** | | | |
| --- | --- | --- | --- |
|  | | **Response Percent** | **Response Total** |
| 1 | Open-Ended Question | 100.00% | 11 |
| |  |  |  | | --- | --- | --- | | 1 | [13/06/18 7:00AM ID: 87905342](file:///C:\survey\results\responses\id\454497%3fu=87905342) | Many internal procedures have just been launched, this is why many feedbacks are "neutral". We are confident that the followed approach. will be successful. | | 2 | [13/06/18 7:31AM ID: 87907058](file:///C:\survey\results\responses\id\454497%3fu=87907058) | . | | 3 | [13/06/18 7:34AM ID: 87906758](file:///C:\survey\results\responses\id\454497%3fu=87906758) | no other comments | | 4 | [13/06/18 8:22AM ID: 87909292](file:///C:\survey\results\responses\id\454497%3fu=87909292) | Nothing. | | 5 | [13/06/18 9:20AM ID: 87911005](file:///C:\survey\results\responses\id\454497%3fu=87911005) | / | | 6 | [17/06/18 9:49PM ID: 88196920](file:///C:\survey\results\responses\id\454497%3fu=88196920) | There are no additional other comments | | 7 | [28/06/18 10:32AM ID: 88999331](file:///C:\survey\results\responses\id\454497%3fu=88999331) | I do not have them at the moment | | 8 | [28/06/18 1:53PM ID: 89018493](file:///C:\survey\results\responses\id\454497%3fu=89018493) | No comments | | 9 | [29/06/18 8:46AM ID: 89070574](file:///C:\survey\results\responses\id\454497%3fu=89070574) | No | | 10 | [03/07/18 9:40AM ID: 89320359](file:///C:\survey\results\responses\id\454497%3fu=89320359) | No | | 11 | [11/07/18 6:19AM ID: 89897630](file:///C:\survey\results\responses\id\454497%3fu=89897630) | No discrepancy of the team about answers above | | | | |
|  | | answered | 11 |
| skipped | 0 |