

# Internal evaluation questionnaire: WP LEADERS AND COORDINATOR SELF -EVALUATION

## 1. Page 1

1. Partner							Response Percent	Response Total
1	UNSA						18.18%	2
2	UNMO						9.09%	1
3	UDG						9.09%	1
4	UHZ						9.09%	1
5	UP						9.09%	1
6	UNIBO						18.18%	2
7	SWUAS						9.09%	1
8	UL						18.18%	2
Analysis	Mean:	4.64	Std. Deviation:	2.5	Satisfaction Rate:	51.95	answered	11
	Variance:	6.23	Std. Error:	0.75			skipped	0

2. WP							Response Percent	Response Total
1	WP1						18.18%	2
2	WP2						18.18%	2
3	WP3						18.18%	2
4	WP4						9.09%	1
5	WP5						27.27%	3
6	WP6						9.09%	1
Analysis	Mean:	3.36	Std. Deviation:	1.67	Satisfaction Rate:	47.27	answered	11
	Variance:	2.78	Std. Error:	0.5			skipped	0

3. Your role in WP							Response Percent	Response Total
1	Leader						54.55%	6
2	Co leader						45.45%	5
Analysis	Mean:	1.45	Std. Deviation:	0.5	Satisfaction Rate:	45.45	answered	11
	Variance:	0.25	Std. Error:	0.15			skipped	0

## 2. Page 2

#### 4. I have a clear idea of what are the expected activities and results from this WP

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					0.00%	0
3	I neither agree nor disagree					0.00%	0
4	I agree				<div></div>	72.73%	8
5	I fully agree				<div></div>	27.27%	3
Analysis	Mean:	4.27	Std. Deviation:	0.45	Satisfaction Rate:	81.82	answered
	Variance:	0.2	Std. Error:	0.13			skipped

#### 5. The work plan agreed for this WP is feasible

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					0.00%	0
3	I neither agree nor disagree				<div></div>	18.18%	2
4	I agree				<div></div>	81.82%	9
5	I fully agree					0.00%	0
Analysis	Mean:	3.82	Std. Deviation:	0.39	Satisfaction Rate:	70.45	answered
	Variance:	0.15	Std. Error:	0.12			skipped


#### 6. The results and outcomes expected by this WP are feasible

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					0.00%	0
3	I neither agree nor disagree				<div></div>	9.09%	1
4	I agree				<div></div>	72.73%	8
5	I fully agree				<div></div>	18.18%	2
Analysis	Mean:	4.09	Std. Deviation:	0.51	Satisfaction Rate:	77.27	answered
	Variance:	0.26	Std. Error:	0.16			skipped




#### 7. The tasks are well distributed among partners

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					0.00%	0
3	I neither agree nor disagree				<div></div>	18.18%	2
4	I agree				<div></div>	72.73%	8





### 7. The tasks are well distributed among partners

						Response Percent	Response Total
5	I fully agree					9.09%	1
Analysis	Mean:	3.91	Std. Deviation:	0.51	Satisfaction Rate:	72.73	answered
	Variance:	0.26	Std. Error:	0.16			skipped
							11
							0




### 8. All partners actively contribute to this WP

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					9.09%	1
3	I neither agree nor disagree					36.36%	4
4	I agree					54.55%	6
5	I fully agree					0.00%	0
Analysis	Mean:	3.45	Std. Deviation:	0.66	Satisfaction Rate:	61.36	answered
	Variance:	0.43	Std. Error:	0.2			skipped
							11
							0

### 9. All partners have a clear idea of what are the expected activities and results of this WP

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					9.09%	1
3	I neither agree nor disagree					27.27%	3
4	I agree					45.45%	5
5	I fully agree					18.18%	2
Analysis	Mean:	3.73	Std. Deviation:	0.86	Satisfaction Rate:	68.18	answered
	Variance:	0.74	Std. Error:	0.26			skipped
							11
							0

### 10. All partners know what are their respective tasks and roles in this WP

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					0.00%	0
3	I neither agree nor disagree					45.45%	5
4	I agree					36.36%	4
5	I fully agree					18.18%	2
Analysis	Mean:	3.73	Std. Deviation:	0.75	Satisfaction Rate:	68.18	answered
	Variance:	0.56	Std. Error:	0.23			skipped
							11
							0

### 11. All partners regularly communicate with me and among each others on this WP

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					27.27%	3
3	I neither agree nor disagree					36.36%	4
4	I agree					36.36%	4
5	I fully agree					0.00%	0
<b>Analysis</b>						answered	11
	Mean:	3.09	Std. Deviation:	0.79	Satisfaction Rate:	52.27	
	Variance:	0.63	Std. Error:	0.24			skipped
							0

### 12. All partners usually consult me in case of problems and delay

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					18.18%	2
3	I neither agree nor disagree					36.36%	4
4	I agree					45.45%	5
5	I fully agree					0.00%	0
<b>Analysis</b>						answered	11
	Mean:	3.27	Std. Deviation:	0.75	Satisfaction Rate:	56.82	
	Variance:	0.56	Std. Error:	0.23			skipped
							0


### 13. I gave (I'm going to give) partners with clear instructions and guidelines on activities, roles, tasks and expected results of this WP

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					0.00%	0
3	I neither agree nor disagree					9.09%	1
4	I agree					81.82%	9
5	I fully agree					9.09%	1
<b>Analysis</b>						answered	11
	Mean:	4	Std. Deviation:	0.43	Satisfaction Rate:	75	
	Variance:	0.18	Std. Error:	0.13			skipped
							0




### 14. I regularly send to partners emails and communications about approaching deadlines and activities, as to help them in planning the work

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					9.09%	1
3	I neither agree nor disagree					27.27%	3
4	I agree					45.45%	5




**14. I regularly send to partners emails and communications about approaching deadlines and activities, as to help them in planning the work**

						Response Percent	Response Total
5	I fully agree					18.18%	2
<b>Analysis</b>	Mean:	3.73	Std. Deviation:	0.86	Satisfaction Rate:	68.18	answered 11
	Variance:	0.74	Std. Error:	0.26			skipped 0



**15. I regularly ask partners to inform me on the state of advancement of the activities they are carrying out within this WP**

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					18.18%	2
3	I neither agree nor disagree					18.18%	2
4	I agree					63.64%	7
5	I fully agree					0.00%	0
<b>Analysis</b>	Mean:	3.45	Std. Deviation:	0.78	Satisfaction Rate:	61.36	answered 11
	Variance:	0.61	Std. Error:	0.24			skipped 0

**16. I feel that my work is appreciated by partners and by the coordinator**

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					0.00%	0
3	I neither agree nor disagree					27.27%	3
4	I agree					54.55%	6
5	I fully agree					18.18%	2
<b>Analysis</b>	Mean:	3.91	Std. Deviation:	0.67	Satisfaction Rate:	72.73	answered 11
	Variance:	0.45	Std. Error:	0.2			skipped 0

**17. I'm satisfied with the quality of outcomes and the results achieved so far within this WP**

						Response Percent	Response Total
1	I don't agree at all					0.00%	0
2	I don't agree					0.00%	0
3	I neither agree nor disagree					27.27%	3
4	I agree					72.73%	8
5	I fully agree					0.00%	0
<b>Analysis</b>	Mean:	3.73	Std. Deviation:	0.45	Satisfaction Rate:	68.18	answered 11
	Variance:	0.2	Std. Error:	0.13			skipped 0

**18. Did you encounter any problem in the last period? Please describe with clear reference to the WP and the tasks concerned. Please also explain how did you solve them or how do you plan to solve them**

			Response Percent	Response Total
1	Open-Ended Question		100.00%	11
1	13/06/18 7:00AM ID: 87905342	Cooperation with the project coordinator intensified and allowed to reach a common vision about the priorities and the tasks for the overall project and the next reporting period.		
2	13/06/18 7:31AM ID: 87907058	- delays in WP1		
3	13/06/18 7:34AM ID: 87906758	WP3 in its large part relates to equipment purchase which is done by Balkan partners individually and in connection with the project coordinator. Which is why WP coordinator has limited role with respect to some of the Wp3 tasks. Other task are yet to start and were discussed at the SM meeting.		
4	13/06/18 8:22AM ID: 87909292	At the beginning of the work, we had some problems with communication. I think that we will solve the problem by identifying one operative person for each WB HEIs.		
5	13/06/18 9:20AM ID: 87911005	No, problem in last period.		
6	17/06/18 9:49PM ID: 88196920	For the time being i did not face any problem in the WP 2, although, we are still at the initial state of the project.		
7	28/06/18 10:32AM ID: 88999331	No problems so far		
8	28/06/18 1:53PM ID: 89018493	No		
9	29/06/18 8:46AM ID: 89070574	Some partners do not respect EACEA payment framework.		
10	03/07/18 9:40AM ID: 89320359	WP5 Slow communication. WP5 slow engagement of partners On SC meeting in Bologna, partners results were presented with the aim to facilitate WP work		
11	11/07/18 6:19AM ID: 89897630	Runs due to delays in project implementation, and delays in delivery of needed activity materials such as surveys and reports. Slow maintain of adequate information flows to indicate achievement of detailed performance targets. Not enough coordination among staff operating project. Implementing different projects in the same time with limited staff capacity and lack of time. Lack of training of personnel needed for completion and operation of projects activities.		
			answered	11
			skipped	0

**19. Is there anything you would like to change / improve / bu different? Please explain with clear reference to the WP concerned.**

			Response Percent	Response Total
1	Open-Ended Question		100.00%	11
1	13/06/18 7:00AM ID: 87905342	Simplify the procedure as much as e can.		
2	13/06/18 7:31AM ID: 87907058	- to be committed to deadlines (WP1)		
3	13/06/18 7:34AM ID: 87906758	The taskthat are yet to start and were discussed at the SM meeting will need tighter collaboration between WP memebbers in order to be completed as planned.		
4	13/06/18 8:22AM ID: 87909292	We are working to improve communication.		
5	13/06/18 9:20AM ID: 87911005	/		
6	17/06/18 9:49PM ID: 88196920	Actually things are moving well. I do expect to continue in the same way and would like to encourage all partners in a fruitful cooperation during the whole project life.		
7	28/06/18 10:32AM	I would suggest live meetings to be held, skype conferences or similar		

**19. Is there anything you would like to change / improve / bu different? Please explain with clear reference to the WP concerned.**

			Response Percent	Response Total
	ID: 88999331			
8	28/06/18 1:53PM ID: 89018493	No		
9	29/06/18 8:46AM ID: 89070574	Communication with partners to be improved		
10	03/07/18 9:40AM ID: 89320359	WP5, all partners should have more freedom to publish WP5 data e.g. facebook		
11	11/07/18 6:19AM ID: 89897630	Improve planning, administrative and technical capacity, creation of project identification units, better coordination and distribution of responsibility to project implementation staff.		
			answered	11
			skipped	0

**20. Other comments (please highlight here if there are discrepancy in the team about any answer above).**

			Response Percent	Response Total
1	Open-Ended Question		100.00%	11
1	13/06/18 7:00AM ID: 87905342	Many internal procedures have just been launched, this is why many feedbacks are "neutral". We are confident that the followed approach. will be successful.		
2	13/06/18 7:31AM ID: 87907058	.		
3	13/06/18 7:34AM ID: 87906758	no other comments		
4	13/06/18 8:22AM ID: 87909292	Nothing.		
5	13/06/18 9:20AM ID: 87911005	/		
6	17/06/18 9:49PM ID: 88196920	There are no additional other comments		
7	28/06/18 10:32AM ID: 88999331	I do not have them at the moment		
8	28/06/18 1:53PM ID: 89018493	No comments		
9	29/06/18 8:46AM ID: 89070574	No		
10	03/07/18 9:40AM ID: 89320359	No		
11	11/07/18 6:19AM ID: 89897630	No discrepancy of the team about answers above		
			answered	11
			skipped	0