## Table of achieved results

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| **Title and reference number of the work package (WP)** | WP1 Needs analysis |
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| **Indicators of achievement and or/performance as indicated in the project proposal** | * Research framework is established * Workforce future and presently lacking knowledge, skills and competences are drafted. Existing business, sales and marketing models are drafted. Information are used for developing new business models. * In parallel with WP2 &WP3 partners HEIs infrastructure is assessed for new curriculum implementation. |

**Activities carried out to date to achieve this result:**

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| **Activity N°** | **Activity**  **Title** | **Start date** | **End date** | **Place** | **Description of the activity carried out** | **Specific and measurable indicators of achievement** |
| 1.1. | Survey guide | 11.12.2017. | 31.12.2017. | All | Research framework created, 3 WGs established composed from members from all partners involved, | Report produced, common methodology and instruments developed |
| 1.2. | Regional and EU action plans and strategies report | 11.12.2017. | 31.12.2017. | All | Desktop online research carried out at the levels of WB countries and EU, WGs prrepared national reports, EU partners prepared EU report | Integrated Report produced |
| 1.3. | Farms models in region | 11.12.2017. | 31.12.2017. | BA, ME, XK | Desktop online research and surveys carried out | Report produced together with 1.4. |
| 1.4. | Food supply chains analysis | 11.12.2017. | 31.12.2017. | BA, ME, XK | Desktop online research and surveys carried out | Report produced together with 1.3. |
| 1.5. | Consumers preferences surveys | 11.12.2017. | 31.12.2017. | BA, ME, XK | National consumers’ surveys carried out | Report produced |
| 1.6. | City-adjusted farm strategies in B&H, MN and XK | 11.12.2017. | 28.02.2018. | BA, ME, XK | Analysis carried out | Report produced |
| 1.7. | Partners HEIs infrastructure and teacher’s assessments | 01.03.2018. | 30.06.2018. | BA, ME, XK | 5 HEIs perform internal analysis based on curriculum draft (in parallel with WP2) | Report on infrastructure and human capacities produced |

**Changes that have occurred in this result since the original proposal:**

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| Changes occurred in a timing of the end of activities. Due to delay of 2 months in organization of Kick-off meeting and signing of Partnership Agreements some activities were delayed. |

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| **Title and reference number of the work package (WP)** | WP2 Curriculum modules and LLL center programs development |
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| **Indicators of achievement and or/performance as indicated in the project proposal** | * Common curriculum is drafted and distance learning courses are proposed. * Competence based learning is adapted as teaching methodology, reference and evaluation system is established. Students acquired competences are described in Diploma supplement. * Interdisciplinary approach is established and placement guide is available. * 5 New curriculums and LLL programs are elaborated. * ECTS credits transfer system is developed and 5 HEIs sign inter-institutional agreements. |

**Activities carried out to date to achieve this result:**

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| **Activity N°** | **Activity**  **Title** | **Start date** | **End date** | **Place** | **Description of the activity carried out** | **Specific and measurable indicators of achievement** |
| 2.1. | Curriculum draft | 01.04.2018. | 30.10.2018. | BA, ME, XK | Comparative analysis and discussion upon common Curriculum contests | Curriculum draft developed |
| 2.2. | Learning projects design guide for teachers | 01.04.2018. | 15.03.2019. | BA, ME, XK | Adaptation of a novel methodological approach in teaching methodology | PBL guide and framework developed |
| 2.3. | Skills and competence evaluation guide | 01.04.2018. | 15.03.2019. | BA, ME, XK | Discussion and adaptation principles for competence evaluation | Evaluation guide developed as a part of PBL guide and framework |
| 2.4. | Master study and LLL program elaborate | 01.09.2018. | 30.01.2019. | BA, ME, XK | Creation of new curriculums and LLL programs | New curriculum of Master Program in UA developed |
| 2.5. | Module Placement Guide | 01.09.2018. | 15.03.2019. | BA, ME, XK | Discussion and adaptation of registration and placement procedures | Modul Placement Guide developed |
| 2.6. | Diploma supplement (DP) | 01.10.2018. | 15.03.2019. | BA, ME, XK | Definition of diploma supplement | Draft of DS developed |

**Changes that have occurred in this result since the original proposal:**

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| Changes occurred in a timing of the end of activities due to delay with WP1 activities. Instead of 5 new curriculums, we developed 4 new curriculums (1 common for 2 XK partners, and 1 per other 3 institutions in BA and ME). First, Third and Fourth semesters are the same in content for all 5 institutions according to decision of Steering Committee to enhance student and teacher virtual and physical mobility. Draft Agreement is sent to WB partners for discussion. Partners will agree on final Agreement details during next SC meeting in Sarajevo in June 2019. |

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| **Title and reference number of the work package (WP)** | WP3 Developing capacities and facilities |
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| **Indicators of achievement and or/performance as indicated in the project proposal** | * Partner HEIs missing capacities are drafted, 36 study visits and trainings at program HEIs for 150 and 2 workshops for 50 teaching staff are implemented. * Distance learning guide and manual are available for students and teaching staff. * New teaching tools are collected, installed and used. * 5 new curriculums and LLL programs are accredited, 50 students and 200 trainees are enrolled, pilot phase is implementing. |

**Activities carried out to date to achieve this result:**

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| **Activity N°** | **Activity**  **Title** | **Start date** | **End date** | **Place** | **Description of the activity carried out** | **Specific and measurable indicators of achievement** |
| 3.1. | Infrastructure and teachings staff assessment | 01.03.2018. | 30.06.2018. | BA, ME, XK | Level of partner HEI infrastructure necessary to meet proposed learning outcomes for different modules and teaching staff required knowledge and skills regarding the use of this equipment are defined. | Report on infrastructure and human capacities produced in connection with 1.7. |
| 3.2. | Study visits and trainings | 01.05.2018. | 28.02.2019. | IT, DE, SI | 5 study visits (3 to Italy, 1 to Slovenia and 1 to Germany) with trainings conducted for WB partners | Training attendance lists, reports, project web-site |
| 3.6. | Purchase and installation of equipment | 01.06.2018. | In progress | BA, ME, XK | XK partners completed tender procedure for equipment. ME partner launched tender. New tender prepared for BA partners. | Tender documentation, equipment |
| 3.7. | Curriculum accreditation | 01.02.2019. | In progress | XK | XK submitted request for accreditation to Kosovo Accreditation Agency | Application for accreditation |

**Changes that have occurred in this result since the original proposal:**

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| 1 workshop from 3.3. and 1 training from 3.4. postponed for June 2019 and September 2019 (after completion of related activities in WP2). All WB partners started procedure for procurement of equipment. First tender call for UNSA and UNMO was unsuccessful. Accreditation process will be delayed due to complex procedures for accreditation of programs in partner countries. |

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| **Title and reference number of the work package (WP)** | WP4 Quality assurance and monitoring |
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| **Indicators of achievement and or/performance as indicated in the project proposal** | * Quality performance frameworkisavailable. * QAtools are used for regular and interim reports andevaluationonquality of deliverables, activities, processes and products. * Peer reviews and externalevaluationisused for teachingtools, curriculum and LLL program evaluation. * Externalevaluation and costsverificationisimplemented. * DisseminationStrategyisestablished. * All project internet products are delivering massage to key stakeholders. Promotionalmaterials are available and used. Stakeholders and beneficiariesparticipated at the organizedevents. |

**Activities carried out to date to achieve this result:**

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| **Activity N°** | **Activity**  **Title** | **Start date** | **End date** | **Place** | **Description of the activity carried out** | **Specific and measurable indicators of achievement** |
| 4.1. | Quality performance framework | 11.12.2017. | 01.04.2018. | All | Project internal and external evaluation activities described. Framework developed and includes agreed procedures, methods, standards, reports and instruments to be used in the evaluation activities (questioners for students and staff, quality report forms).  Evaluation of the WPs performance, project progress and achieved outcomes conducted. | Feedback questionnaires, Framework report produced, QAC reports, web-site |
| 4.2. | WPs quality evaluations and QAC functioning | 11.12.2017. | In progress |  | Operational plan with milestones to be followed by all project partners developed within framework. Data for QA gathered trough the WP coordinators. | Interim reports and reviews |
| 4.4. | Evaluation reports | 01.05.2018. | In progress |  | Progress reports and annual in-depth progress evaluations reports on projects’ activities and outcomes produced. | Progress reports, minutes of the SC and QAC meetings |

**Changes that have occurred in this result since the original proposal:**

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| QAC in-depth Report is produced once a year. Interim reports (every six months) are presented orally to SC members during SC meetings. |

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| **Title and reference number of the work package (WP)** | WP5 Dissemination and exploitation |
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| **Indicators of achievement and or/performance as indicated in the project proposal** | * DisseminationStrategyisestablished. * All project internet products are delivering message to key stakeholders. Promotionalmaterials are available and used. Stakeholders and beneficiariesparticipated at the organizedevents. |

**Activities carried out to date to achieve this result:**

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| **Activity N°** | **Activity**  **Title** | **Start date** | **End date** | **Place** | **Description of the activity carried out** | **Specific and measurable indicators of achievement** |
| 5.1. | Dissemination Strategy | 11.12.2017. | 01.04.2018. | All | Dissemination strategy developed | Dissemination Strategy |
| 5.2. | Project web site and social media channels | 11.12.2017. | continuously | All | Project official Website and Facebook Project page developed. Project is promoted through Researchgate and LinkedIn. | Web-page, analytics of usage |
| 5.5. | Project promotional materials | 01.05.2018. | 01.09.2018. | All | Fliers regarding UA with project information/description targeting undergraduates and wider publicare created in partner HEIs languages  Banner created for promotion of the Project. | Fliers, banner |
| 5.6. | Scientific contributions | 01.06.2018. | 01.08.2018. | All | 1 paper on project activities and results presented at international conference IHC 2018 in Istanbul and submitted for publishing in relevant scientific magazine (peer-reviewed). | 1scientific paper presented and published |
| 5.7. | Info days, open door day and UA conference | 01.04.2018. | 01.04.2019. | BA, ME, XK, IT, DE | 4 Info days organized in Sarajevo, Mostar, Podgorica and Peja. BUGI project promoted at the International Student Challenge UrbanFarm2019 in Pordenone (IT), International Fair INTERIO 2019 in Sarajevo (BA) and Science Festival “Dani nauke” in Podgorica (ME). Project is also presented to the delegation of Agricultural and Rural Development Ministry of China during their visit to SWUAS | Posters, presentations, attendance lists, promotional material published in UrbanFarm2019 booklet |
| 5.8. | Interim and final report on dissemination and exploitation | 15.02.2019. | 14.04.2019. | All | Interim report on dissemination and exploitation prepared, discussed and submitted | Report |

**Changes that have occurred in this result since the original proposal:**

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| Partners decided to organize study visit to Italy in connection with the International Student Challenge UrbanFarm2019 organized by UNIBO and to use that event for BUGI Project dissemination. Green Entrepreneurship e-portal and distance learning platform will be integrated to provide common virtual place to meet students, teachers, farmers and other consumers. |

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| **Title and reference number of the work package (WP)** | WP6 Project management |
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| **Indicators of achievement and or/performance as indicated in the project proposal** | Project management procedures are established. Communication, coordination, administration and finance wasdoneaccordingto procedures and timetables. In depth and progress reports are available |

**Activities carried out to date to achieve this result:**

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| **Activity N°** | **Activity**  **Title** | **Start date** | **End date** | **Place** | **Description of the activity carried out** | **Specific and measurable indicators of achievement** |
| 6.1. | Project management procedures | 11.12.2017. | 01.03.2018. | All | Creation of project management procedures | Project management procedures created |
| 6.2. | Regular meetings | 11.12.2017. | 14.10.2020. | All | Regular meetings carried out:  Kick-off meeting held, 2 SC face-to-face meetings held, 2 QAC face-to-face meetings held, 2 skype meetings of contact persons held | Minutes of the meetings, attendance lists, agenda, invitations |
| 6.3. | Management and report on the project activities | 11.12.2017. | 14.10.2020. | All | Reporting activities during SC meetings, Report to EACEA, Technical Report | Presentations during SC meetings, progress reports,  Technical report produced and submitted |
| 6.4. | Project finance and administration | 11.12.2017. | 14.10.2020. | All | Managing project finance and other administrative work | Communication emails, payments |

**Changes that have occurred in this result since the original proposal:**

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| Kick-off meeting was delayed 2 months and reallocated to Podgorica due to technical and administrative problems (delay in start of the project and visa issues for XK partners). Minor change in the budget breakdown was made by Consortium members and approved by EACEA adviser. |